

invites you to participate in the self-directed course

UNDERSTANDING RESEARCH FOR PUBLIC SERVICE DOCUMENT PREPARATION

November 16 – 27, 2026

DEADLINE

November 9, 2026



Target Audience:

Officers who are required to research and prepare public service documents.



Course Content:

The course will cover the following broad subject areas:

- The research process
- The importance of research
- Systematic approach to writing a public service document



Delivery Mode:

Fully Online & Self-Paced



Aim:

To aid in the development of knowledge and skills for using research more effectively in the preparation of public sector documents.



Click on the "Apply Now" button to complete the application for the course.



Course Objectives:

By the end of the training, participants should be able to:

- Identify various sources of information for research
- Identify an appropriate approach and structure for a public sector research document
- Gain familiarity with the purpose and value of research to public sector documents
- Think critically about the requirements for writing and presenting a good research paper

